

## EXECUTIVE ORDER

NO. 88-26

## STATE OF ARIZONA'S TAXONOMY OF HUMAN SERVICES

Designating the Department of Economic Security as the State Agency responsible for the State of Arizona's Taxonomy of Human Services.

WHEREAS, the purpose of a taxonomy of services is to uniformly describe services and identify consistent terminology for use in planning, budgeting, contracting, reporting and evaluating; and

WHEREAS, the use of a taxonomy of services enables organizations to gather and report comparable data regarding the level and types of services provided and/or purchased and expenditures related to those services; and

WHEREAS, major funders contract with multiple providers, impacting the delivery of human services in Arizona; and

WHEREAS, the existing Arizona Taxonomy Committee, comprised of major funders and planning bodies, describes services and is presently chaired by the Department of Economic Security;

NOW THEREFORE, I, Rose Mofford, Governor of the State of Arizona, do hereby designate the following responsibilities:

1. The Department of Economic Security shall be the official State Agency responsible for the annual development, implementation and maintenance of the Arizona Taxonomy of Human Services, in cooperation with the Arizona Taxonomy Committee. The Director of the Department of Economic Security shall have the final authority to resolve policy issues.
2. A Designee of the Director of the Department of Economic Security shall chair and staff the Arizona Taxonomy Committee and implement operating procedures defining the taxonomy process, in cooperation with the Arizona Taxonomy Committee.
3. The Arizona Taxonomy Committee shall use the agreed upon operating procedures and criteria in adding, revising or deleting services from the Arizona Taxonomy of Human Services. An exception appeals process shall be established by the Director of the Department of Economic Security for reconsideration of issues.
4. Representatives of the Departments of Economic Security, Health Services, Corrections (Juvenile Community Services), Commerce, and the Arizona Health Care Cost Containment System shall participate as active members of the Arizona Taxonomy Committee.

5. The Director of the Department of Economic Security shall invite representatives of the Department of Education and the Arizona Supreme Court to participate as active members of the Arizona Taxonomy Committee.
6. The Director of the Department of Economic Security shall invite to participate as active members of the Arizona Taxonomy Committee, representatives of, but not limited to, the following organizations:

Regional Councils of Government  
Cities and Towns (Fundors Only)  
Counties (Fundors Only)  
United Ways  
Area Agencies (Non-Councils of Government)  
Data Network for Human Services

7. The state agency members of the Arizona Taxonomy Committee shall use the Arizona Taxonomy of Human Services for Planning, budgeting, contracting, reporting and evaluating purposes. As a condition of membership, the other members of the Arizona Taxonomy Committee shall use the Arizona Taxonomy of Human Services for planning, budgeting, contracting, reporting and evaluating purposes. All members of the Arizona Taxonomy Committee shall require their contractors to use the Arizona Taxonomy of Human Services for reporting and contracting purposes.

8. The implementation schedule to be followed by all members shall be as follows:

SFY 1989 - For Planning Purposes.

SFY 1990 - For FY 1991 Budgeting Purposes.

SFY 1991 - For Contracting, Reporting and Evaluation Purposes.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona



*Rose Mofford*  
GOVERNOR

DONE at the Capitol in Phoenix on this twenty third day of November in the Year of Our Lord and of the Independence of the United States of America the Two Hundred and Ninth.

ATTEST:

*Jim Shumway*  
Secretary of State